

## Communications Committee Meeting 2/6

2:00-3:00 PM

Helma Constantine Room 209B

ATTENDANCE: Tessa, Abdel, Erica, Jon-Patric

### Agenda

1. Survey results (thus far)
  - a. Ways to get more graduate students to fill it out.
    - i. GRAD SCHOOL EMAIL LIST, QR CODE BROCHURE
    - ii. Idea brought up by Erica: Going around to offices and labs and asking people to fill it out.
2. Creating a flock for the BIG Event
  - i. ABDEL, ERICA, JON-PATRIC, TESSA
  - ii. "Will ask more people at the general meeting if they want to be a part of the flock" - Tessa
  - iii. Jon-Patric asked if other grad students who are not in GSO can participate.
    1. I (Tessa) said yes because the more the merrier.
3. Planning on the first GSO program
  - a. Picking based on results from the survey.
    - i. KINDNESS DAY-15<sup>TH</sup>
    - ii. GET PAINT, CUT CARDS, GET PENS/SHARPIES, EMAIL MFK ABOUT ROCKS, NEED A TABLE, NEED A SIGN, NEED TO GET APPROVAL, PICK A SPOT, IG AND EMAILS.
    - iii. "This might not happen on the 15<sup>th</sup> due to time constraints and lack of knowledge on the budget but will discuss it further with the exec board." - Tessa
4. Picking what events we want to do during Graduate Student Appreciation Week
  - i. ASK GRAD SCHOOL IF THEY'RE DOING TRIVIA OR IF THEY WANT US TO DO IT.
  - ii. "Did talk to Philip and he has the list going of activities and when they are, so I need to email him to get that list." - Tessa
  - iii. MIXED BAG EVENT: PROFESSIONAL HEADSHOTS, STRESS TOYS, FOOD?, GSO SWAG, GRAD STUDENT DAY? MENTAL HEALTH STUFF, BAKE SALE, SGA BOOTH, OTHER DEPARTMENT STUFF.
  - iv. Talked to Philip and MFK-they are doing professional headshots.

- v. “Philip seemed to like the giving out stress toys as a passive event for grad appreciation week.” - Tessa
- 5. Talking about what accessibility concepts we want to have in our accessibility guide.
  - i. E-READER FRIENDLY, COLOR BLIND FRIENDLY PALETTES, FONT TYPES (LOOK AT NACURH GUIDE)
  - ii. “Need more data from the survey before figuring out best course of action.” - Abdel and Erica